

Zain Ahmed

6290 Liteolier Street – Portage, MI 49024

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Profile:

- Highest Honors student with 4.39 weighted cumulative GPA
- Proficient in computer use and a quick learner for new software
- Excellent communication skills and precise attention to detail

Education:

- Portage Northern High School, 1000 Idaho Ave. Portage, MI 49024
- Expected graduation: 2017
- 4.39 weighted Cumulative GPA, 3.75 cumulative GPA
- International Baccalaureate Diploma Candidate

Courses Studied:

- Accounting and Finance I and II (Education for Employment)
- Apple iPhone Operating System (iOS) programming in Swift
- International Baccalaureate Business Management
- Spanish, four years

Special Skills:

- Proficient with Microsoft Office Suite (2010, 2016)
- Well versed with Google Drive/Apps
- Highly experienced in Mac and Windows
- Five years of experience with automotive maintenance, performance, and electronics in imported vehicles

Volunteer Experience:

- *Portage Northern Interact Club, Portage, MI* 2016-2017
 - Voted as a leader to guide members of the club in various volunteering projects and fundraisers,
- *Together forTuleeni Fundraiser, Portage, MI* March 17, 2016
 - Counted and logged donation money in a spreadsheet for 5 hours and instructed others in the process to ensure accurate data.
- *Bronson Marathon, Kalamazoo, MI* May 2015
 - Expedited and organized the bag check in process at the Kalamazoo Marathon

Awards and Activities:

- Portage Northern Highest Honors 2014–Present
- Portage Northern Interact Club Member 2014–Present
- Portage Northern Interact Club Leader 2016–Present
- International Baccalaureate Diploma Candidate 2015-Present
- National Honors Society Member 2015-Present
- Portage Northern Track and Field Team 2014–2015
- Portage Northern Marching Band 2013